



Request for City Council Committee Action from the Departments of Fire and IT

Date February 15, 2012

To: Don Samuels, Chair, Public Safety, Civil Rights & Health Committee
Referral to: Betsy Hodges, Chair, Ways and Means/Budget Committee

Subject: Execute Contract with Kidde Fire Trainers, Inc.

Recommendation: Authorize proper City officials to execute a contract with Kidde Fire Trainers, Inc. for an upgrade made to the Fire Training Facility burn simulator during the construction of the Emergency Operations Training Facility. The total cost of the upgrade shall be \$64,467.

Prepared by Robert Arko, IT Contract Administrator, 612-673-3984

Approved by Alex Jackson _____, 673-2536
Fire Chief

Approved by Otto Doll _____, 673-3633
Chief Information Officer

Presenter in Committee Cherie Penn

Policy Review Group X Not Applicable

Permanent Review Committee (PRC) X Pending Approval 2/16/12

Prior Related Directives:

Financial Impact: None. Funding for this initiative was accrued by the IT Department in 2011.

Financial Impact (Check those that apply)

- X No financial impact (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- X Request provided to department's finance contact prior to the Committee Coordinator

Background/Supporting Information

The City currently has a contract with Kidde Fire Trainers, Inc. for support and maintenance of the fire training burn simulator and its associated software that is used by the Fire Department. The simulator and its software have been in use since 2009.

During the construction of the Emergency Operations Training Facility, the fire training burn simulator underwent an upgrade to provide the City with a newer model of the simulator and its software. Kidde Fire Trainers, the sole source provider of the existing simulator, performed the upgrade.

The current contract with Kidde Fire Trainers is a standard agreement form that only covers the annual support and maintenance amount of \$12,100 for the simulator and its software. It does not cover the upgrade cost of \$64,467.

Request for Approval

The Fire and IT Departments are requesting authorization for the proper City officials to execute a contract with Kidde Fire Trainers, Inc. for the upgrade made to the Fire Training Facility burn simulator during the construction of the Emergency Operations Training Facility. The Fire and IT Departments are working with the Permanent Review Committee to determine the most appropriate contract form to use for this request.

Funding for the contract shall be provided by the IT Department. The expense has been accrued to 2011.